



CUSTOMER CONDUCT

To help staff better serve all library customers, the Library Board of Trustees provides standards of acceptable behavior to ensure a positive, welcoming, clean and safe environment conducive to library use. Behavior becomes unacceptable when it infringes on the rights of others.

Unacceptable behavior includes, but is not limited to:

1. Disturbing library users or staff members with:
 - a. Harassing or threatening behavior
 - b. Obscene or abusive language, behavior or gestures
 - c. Unreasonable noise, including loud noises and talking on cell phones
 - d. Behavior inappropriate in a business setting, such as running, fighting, or throwing objects
2. Disrupting the normal function of the library
3. Inappropriate use of Library premises or equipment, including vandalism
4. Entering the library inappropriately attired, including barefoot or without a shirt; offensive body odor or poor personal hygiene
5. Being intoxicated or incapacitated by drugs or alcohol or using nicotine products, alcohol, or illegal drugs on the Library premises
6. Interfering with others use of the library
7. Bringing animals inside Lincoln County Library buildings, except for service animals (as defined by the Americans with Disabilities Act) or animals that are part of Library programs
8. Bringing a knife, gun, or any other weapon into the library
9. Engaging in any activity that violates Lincoln County Library policies, or any federal, state, local or other applicable law.

Patrons will be asked to adapt their behavior to comply with library policy. If a customer fails to do so, appropriate action will be taken, which may include permanent expulsion from Lincoln County Library facilities and outreach programs. Behavior that results in calling the Sheriff's Office or 911 for crisis intervention at the library is unacceptable and will result in the individual being trespassed from the library. Illegal activities will be reported to appropriate law enforcement agencies.

The intentions of this policy are posted as "Rules of Behavior" around the library.

Adopted 10/2020

RULES OF BEHAVIOR

We ask you to observe some simple guidelines so that Lincoln County Library is a welcoming, comfortable place for all the people who come to enjoy our services.

HELP KEEP THE LIBRARY CLEAN

- Drinks and food are allowed everywhere in the library, but please no food near the computers. Please use a lid for drinks.
- Smoking is allowed 25 feet from the entrance of the library.
- Service animals are welcome, but we ask that other pets not be brought inside.
- Please wear appropriate attire at all times in the library.

HELP KEEP THE LIBRARY A PLEASANT PLACE TO VISIT

- Please refrain from excessive or disruptive noise. Cell phones are permitted in the library if they are not distracting to other patrons and staff.
- Please be respectful of other library patrons and staff. Disorderly conduct and/or disturbing the peace in such a way that disrupts other patrons' library use or staffs' performance is not permitted.

HELP KEEP THE LIBRARY SAFE

- Viewing of obscene materials in a disruptive manner is not permitted.
- For your safety, sleeping is not permitted anywhere in the library.
- Please keep your personal items with you, not unattended or obstructing traffic.
- No alcohol or drugs can be brought into the library.
- Children younger than school age must be accompanied by a caregiver, guardian or parent while in the library.

