

LINCOLN COUNTY LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
TROY BRANCH, LINCOLN COUNTY LIBRARY
WEDNESDAY, MAY 21, 2025 AT 4:30PM

Trustees Present:

Justin Horner, Barb Hvizdak, Mark Roesler-Begalke; Mike Mason (Zoom)

Others Present:

Dustina Deans (Director, LCL), Adam Stephenson (Troy Branch Librarian), Siri Larsen, (Eureka Branch Librarian), Troy Friends of the Library

Call to Order:

Hvizdak called today's meeting to order at 4:30 p.m.

Public Comment:

Katie Tingey, representing Troy Friends of the Library, spoke on behalf of the group. Tingey expressed the group's frustration with the delay in establishing a 'Troy FOL' checking account separate from the LCL Foundation. Barb Hvizdak will contact Foundation President Susan Horelick and arrange to get the necessary paperwork completed. Hvizdak will provide progress updates to Tingey and Troy trustee Mark Roesler-Begalke.

Approval of the Agenda:

Hvizdak requested 'Board Training' by added to 'New Business'
Motion made by Roesler-Begalke to approve the amended May Agenda; Second by Horner;
Approved

Consent Agenda:

Motion made by Hvizdak to approve May Consent Agenda; Second by Horner; Approved

Director's Report:

See attached report

Policy Review:

2.2 Technology Use Policy

Motion made by Hvizdak to approve 2.2 Technology Use Policy with the following change to the last paragraph: Failure to comply with this policy will result in *restricted and/or* permanent loss of computer privileges at Lincoln County Library; Second by Roesler-Begalke; Approved

2.4 Photo Consent and Permission Release

Motion made by Roesler-Begalke to approve 2.4 Photo Consent and Permission Release; Second by Horner; Approved

Unfinished Business:

Committee Updates:

Volunteers: Dustina Deans provided an extensive list of tasks volunteers can perform to assist library employees and benefit the library.

Board Vacancy:

Incumbent Mike Mason was the only applicant and will be recommended to the Commissioners for approval at the Commission's June 25th meeting.

Staff Breaks/Lunch:

Dustina Deans read the current library policy from 'Lincoln County Employee Handbook'. Discussion followed regarding differences between Libby and branch libraries, difference between FT and PT. Roesler-Begalke and Hvizdak will continue to review the policy with input from Human Resources and update the board at the June meeting.

Committee Updates:

Levy: Nothing new to report at this time

Budget: Dustina Deans and Budget Committee presented the library budget to County Commissioners on April 30, 2025

New Business:

Board Training:

Travel funds have been restored for MSL consultants. Arrangements will be made for Cara Orban to present to the board in September

Housekeeping:

Board Meetings:

July 16, 4:30 pm, Eureka
August 20, 4:30 pm, Troy
September 17, 4:30 pm, Libby

Library Calendar:

July 4, Independence Day
September 1, Labor Day
September 12, In-Service Day

Adjourn:

Motion made by Hvizdak to adjourn the meeting at 5:45 pm; Second by Roesler-Begalke;
Approved