



DISPOSAL OF SURPLUS PROPERTY

Library will dispose of surplus materials in a manner which is consistent with general principles of fairness in disposal of public properties and which maximizes library revenue.

The director, with library board approval, will consider requests to donate specific withdrawn items to other libraries or related agencies on a case-by-case basis.

The Board may approve such donations if:

1. The items are being requested for use rather than resale
2. The benefits of cooperation and good will outweigh any anticipated Library revenue

Adopted 2/93, Revised 11/97, Reviewed 5/05, Reviewed 8/08, Revised 6/12, Reviewed 3/17