



LINCOLN COUNTY PUBLIC LIBRARIES BOARD OF TRUSTEES PUBLIC PARTICIPATION POLICY AND PARTICIPATION FORM

The Lincoln County Public Libraries Board welcomes public input at its meetings. Each agenda item (unless specified otherwise) will be open for public input before the Board deliberates on that item. In an effort to assure adequate notice and assist in public participation; the board will post their agenda in each library and other public locations the board may deem appropriate. The agenda will be posted at least 72 hours before the meeting.

The board meets six times per year on a bi-monthly schedule, rotating meetings between all libraries. On occasion the board may call a special meeting or need to change the time and date of the monthly meeting. Notice of such changes will be given at least 48 hours before the changes take place.

While it is recommended that anyone wishing to address the Board notify the director at least 48 hours before the meeting so that time may be reserved for such input, it is not absolutely necessary.

Everyone wishing to speak must fill out a Participation Form. The form will provide accurate identification of those speaking for inclusion in the official minutes of the meeting. The form is available on the table at the rear of the meeting room.

Meeting time is limited. The Board chair reserves the right to set reasonable time limits for public input on each topic. Speakers will be limited to five minutes per agenda item. Comments may be given orally or in writing. Written comments should be submitted to the library director at least 24 hours prior to the meeting.

The public is asked not to make any comments during Board deliberations unless responding to a specific question asked by the Board chair.

Thank you for your interest in the library and the Board, and for your assistance in keeping our meetings orderly.

Name _____

Address _____

County Resident Non County Resident

Brief description of topic to discuss:

Adopted 4/08, Revised 6/12, Revised 3/17