

**LINCOLN COUNTY LIBRARIES BOARD OF TRUSTEES
MINUTES OF MEETING
LINCOLN COUNTY COURTHOUSE
OCTOBER 13, 2017**

Members Present: Russ Barnes, Rob Dufficy, Kate Huntsberger, Barb Hvizdak, and Marilyn McDougal.

Call to Order: Meeting called to order at 12:10pm by Rob Dufficy. Barb Hvizdak sat in via video conference from Eureka; Russ Barnes joined the meeting in progress at 12:27.

Troy Branch: Marilyn announced the Troy Branch Librarian, Stacy Walenter, had submitted a letter of resignation effective November 11, 2017. In her letter, Walenter stated she would train her replacement if someone is hired before her final day of work. If the position hasn't been filled by November 11, 2017, Rob offered to fill in along with the Libby Library staff. Alyssa will advertise the vacancy.

Libby Branch: Rob Dufficy made a motion to promote Alyssa to the position of 'Adult Public Librarian & Library Director'. This position combines the previously separate positions of 'Director' and 'Adult Public Librarian'. Included in this new position will be a raise to Grade 15 on the County pay scale, and an hourly wage of \$22.41. Kate Huntsberger 2nd the motion; Barb Hvizdak and Marilyn McDougal voted in favor.

Russ Barnes joined the meeting at this point.

Discussion regarding current IT position. Tyler Remp works for the Library, separate from the County IT department. Alyssa will be directed to consider whether the libraries can be serviced by County IT and eliminate the position from the Library budget.

Discussion regarding how many board meetings libraries are required to have. Barb Hvizdak will check the state library website and report to the group.

Discussion regarding whether or not to conduct an annual evaluation of the new library position (Librarian/Director). Rob Dufficy made a motion to conduct an annual evaluation no later than the 1st of each year. Russ Barnes 2nd the motion; Barb Hvizdak, Kate Huntsberger, Marilyn McDougal voted in favor.

Barb will send a link to the state library website to trustees.

Alyssa will determine the next meeting date and notify trustees.

Meeting Adjourned: Rob Dufficy adjourned the meeting. 12:45pm.